

September 4, 2020

Renfrew Committee Inc.  
Attn: Board of Directors  
1010 East Main Street  
Waynesboro, PA 17268

The Institute at Renfrew  
Attn: James E. Fleagle, President  
1010 East Main Street, Suite A  
Waynesboro, PA 17268

Dear Renfrew Partners:

Thank you again for your partnership with the Borough of Waynesboro in furthering the mission of Renfrew. The Borough is looking forward to discussions of the Collaboration Committee to which your Boards are appointing members. I write to remind both organizations that Borough Council of the Borough of Waynesboro took action to terminate the existing Lease Agreement with Renfrew Committee Inc. in an effort to modernize a document that had not been updated in almost 25 years. Concurrent with the termination of the existing Lease Agreement the Borough provided a proposed successor lease agreement to Renfrew Committee, Inc. for its consideration.

As you are aware, under the Facilities Use Agreement between Renfrew Committee, Inc. and the Institute, in the event Renfrew Committee Inc.'s lease with the Borough is terminated, the Facilities Use Agreement and the Institute's use of the facilities terminates concurrently with the lease termination.

The existing Lease Agreement and Facilities Use Agreement terminate on October 18, 2020. It is the Borough's hope and desire that both entities will participate in earnest in the Collaboration Committee in an effort to establish one Renfrew organization that offers many services to the community. The Borough does not desire that there be a disruption in services. Rather, the Borough believes that a transition to one Renfrew can be accomplished in a way which seems seamless to the general public.

Again, the Borough is appreciative of the efforts of Board members and staff to further the mission of Renfrew. The Borough looks forward to that mission being enhanced by the efforts of all Renfrew Partners to complete the one Renfrew effort by October 18, 2020.

Very truly yours,

  
Samuel E. Wiser, Jr.